



# CITY OF DORAL

## Office of the City Manager

### Letter to Council

LTC No.: 001-2024

To: The Honorable Mayor and Members of the City Council

From: Barbie Hernandez, City Manager

Date: January 8, 2024

Subject: **Doral E-Permit Parking Program**

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The purpose of this Letter to Council (LTC) is to provide the Mayor and City Councilmembers with information on the commencement of the City's E-Permit Parking Program.

#### **Background**

At the November 2023 City Council meeting, the Mayor and City Councilmembers adopted Ordinance No. 2023-32 amending Chapter 44 of the City's Code of Ordinances, titled "Traffic and Vehicles". The amendment provided language to create a monthly on-street parking permit program for residents, businesses, and students and modify the Parking Fee/Fine sheet to provide the on-street parking permit fees. The Public Works Department (PWD) has been coordinating with Miami Parking Authority (MPA), the City Manager's Office, and Public Affairs for the implementation of the E-Permit Parking Program.

#### **Implementation**

On Monday, January 8, 2024, the City of Doral will be launching the new E-permit Parking Program and as of this date, interested applicants would be able to enroll into the program.

The program will be rolled out in phases, with Phase I focusing on the following areas.

<b>MONTHLY RESIDENTIAL PERMITS</b>	<b>MONTHLY STUDENT PERMITS</b>	<b>MONTHLY COMMERCIAL PERMITS</b>
Legacy Park N.W. 82 <sup>nd</sup> Street	Downtown Doral Charter	N.W. 36 <sup>th</sup> Street N.W. 30 <sup>th</sup> Terrace N.W. 109 <sup>th</sup> Avenue

The PWD and Miami Parking Authority have taken precautions to ensure a balance in parking availability by only allocating a portion of the spaces for the E-permit parking program, leaving space for regular Pay-by-phone users to have available spots. Exhibits 1, 2, and 3 below show the locations of the City’s Phase I Residential, Student, and Commercial permit zones respectively. Additionally, below the maps are the links to where the applicants will be able to apply to purchase the E-Permits.

### **Exhibit 1a - E-permit Residential Legacy Park**



**Area 1:** <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=8BC4D198>

**Area 2:** <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=A785B0CB>

Area 3: <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=9874EB77>

Area 4: <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=D4C8AD61>

### Exhibit 1b - E-permit Residential NW 82<sup>nd</sup> Street



Area 1: <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=28AE638F>

Area 2: <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=D380749A>

**Exhibit 2 - E-permit Downtown Doral Charter Upper School**

**paybyphone DOWNTOWN DORAL CHARTER UPPER SCHOOL**

**PAYBYPHONE ZONE 45619, 45620, 45621, 45622  
40 PARKING PERMITS**

**Area I:** <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=051D232B>

## Exhibit 3a - E-permit Commercial N.W. 30<sup>th</sup> Terrace



Area 1: <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=AC0621C0>

**Exhibit 3b - E-permit Commercial N.W. 36<sup>th</sup> Street**

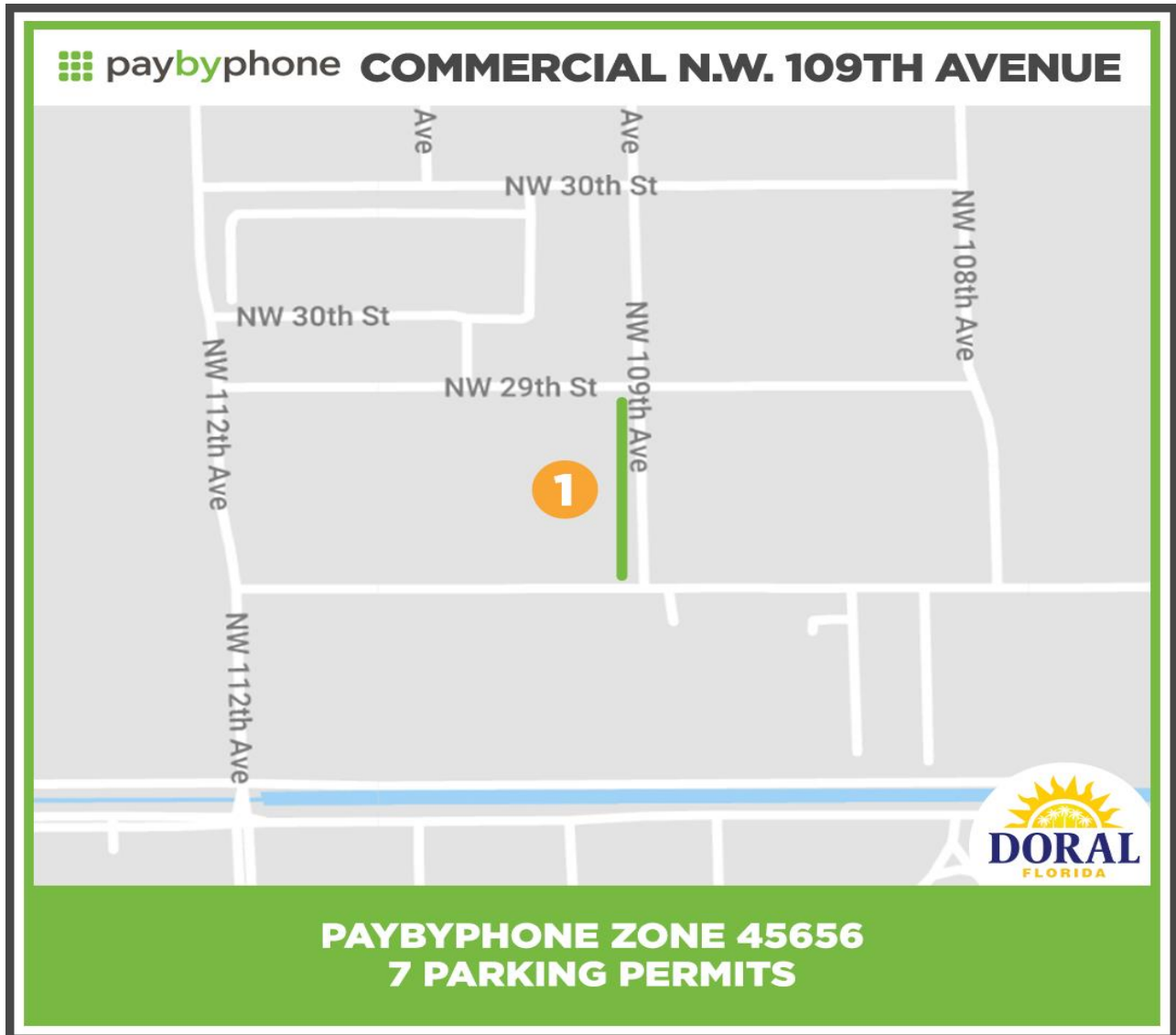
The map displays a street grid in Doral, Florida. A green line highlights NW 36th St, with an orange circle containing the number '1' next to it. The map includes labels for NW 107th Ave, NW 104th Ave, NW 37th Terrace, NW 36th St, NW 33rd St, NW 32nd Terrace, NW 31st Terrace, NW 30th Terrace, and NW 109th Ave. The Doral Florida logo is visible in the bottom right corner of the map area.

**paybyphone** **COMMERCIAL N.W. 36TH STREET**

**PAYBYPHONE ZONE 45655**  
**15 PARKING PERMITS**

**Area I:** <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=65308DCD>

**Exhibit 3c - E-permit Commercial N.W. 109<sup>th</sup> Avenue**



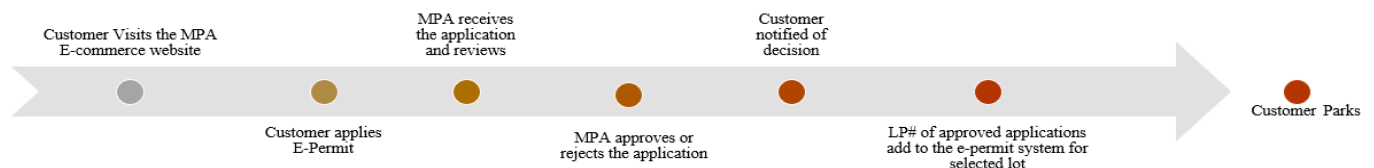
**Area I:** <https://commerce.miamiparking.com/facility/findparking?m.WLGUID=4F01F76A>

## **Application Process**

Applicants will be able to apply for the monthly parking permit program directly on the MPA E-commerce website. The application process for residential, student, and commercial Parking E-Permits involves meeting specific requirements tailored to each category. Prospective applicants should review and fulfill the criteria outlined for their respective permits, ensuring a smooth and efficient application experience.

For the application to be submitted the following steps must be taken prior to the review of the application to ensure compliance with **Section 44-253** of the City of Doral Parking Ordinance.

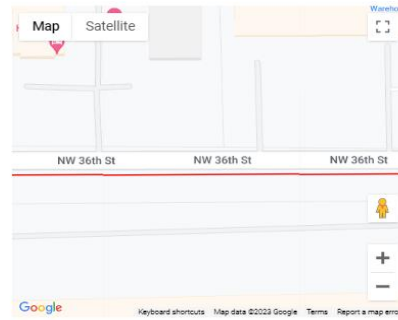
1. Residents must submit the application electronically on the MPA E-commerce website ([www.miamiparking.com](http://www.miamiparking.com)).
2. Residents will submit the payment online via their MPA customer portal for the permit in the amount of \$40/per month.
3. Residents must submit the following documents to apply for each of the following products:
  - a. **Residential Permit**
    - i. Driver's License (must match residents address)
    - ii. Vehicle Registration (must match residents address)
  - b. **Student Permit**
    - i. Driver License (Name must match name on Student ID)
    - ii. Student ID (must belong to a school in the city of Doral)
    - iii. Vehicle Registration
  - c. **Commercial Permit**
    - i. Proof of ownership of Business
    - ii. Proof of Employment
4. Once the application is submitted, MPA will review the application in approximately 24-72 hours (excluding weekends/holidays).
5. Once a determination is made, MPA will notify the customer of approval or denial of the application immediately.
6. Approved applications will be added to the approved parker list (E-permit) for the zone. Denied applicants will be provided with a reason for denial and applicant may resubmit a new application.



**Step 1 - Customer applies for permit on MPA E-commerce site and uploads the required documents.**



Facility #43010 - ONSTREET PERMIT ZONE 010 - DORAL



ALL SERVICE AVAILABLE

PRODUCT NAME	PRICE
Onstreet Monthly Residential Parking	\$40

Start Date: November 1, 2023 Availability: 15 Quantity: 1

**REQUIRED DOCUMENTS**

Lease Agreement or Utility Bill (i.e. FPL bill, telephone bill)  No file chosen

Current vehicle registration (\*)  No file chosen

Valid picture ID matching the resident's address (\*)  No file chosen

(\*) Mandatory field

Plate 1

**Step 2 - Customer accepts the terms and conditions and process the payment to submit the order for review.**

MIAMI PARKING AUTHORITY

HOME FIND PARKING CONTACT US ADDITIONAL REQUEST VENDOR REGISTRATION

Edit shopping cart

## SECURE CHECKOUT

**CREDIT CARD**  
Payment method: AMERICAN EXPRESS - \*\*\*\*\*3001

Product	Price	Qty	UOM	Total
ONSTREET MONTHLY RESIDENTIAL PARKING - FC43011 Item No.: OMPR	\$ 40.00	1	EA	\$ 40.00
Subtotal				\$ 40.00
Total excl. tax				\$ 40.00
Total				\$ 40.00

**TERMS AND CONDITIONS FOR MONTHLY PARKING**

**PAYMENT**

- 1) Payment is assessed for the month in advance.
- 2) Payment for the upcoming month is due by the 25th of each month.
- 3) Auto Pay monthly payments are deducted on the 15th of the month or the next business day.
- 4) Failure to make payment by the 30th of each month may result in termination of the monthly use privilege of the garage.
- 5) No refunds will be issued for misplaced keycards and the cost for replacing a keycard is \$15 per instance. This fee is nonrefundable and subject to change without notice.
- 6) The Miami Parking Authority does not prorate any fees for parking.

I have read and fully understand the Terms and Conditions

**SHOPPING CART SUMMARY**

No. # of items in cart: 1

Subtotal \$ 40.00  
Total incl. tax \$ 40.00

Our payment methods:

Secure and Safe  
Payments are processed safely using your own bank in a trusted environment.

Personal Service  
Please contact us at [customerservice@miamiparking.com](mailto:customerservice@miamiparking.com) or (305) 373-6789 Ext. 202.  
Customer service desk 7AM-5PM Monday to Friday.

**CHECKOUT SUMMARY**

**Billing address**  
George Justine Mclean  
2505 SW 110th Ave Apt 3203  
33025 FL hollywood  
United States

**Shipping address**  
George Justine Mclean  
2505 SW 110th Ave Apt 3203  
33025 FL hollywood  
United States

**Step 3 - The customer receives notification via email on the status of the application. If the customer is approved, they can begin parking 24 hours from the time of approval.**

## **Outreach**

The City will be conducting several outreach efforts to inform the public of the new E-Permit Parking Program.

The Public Affairs Department added an “Apply for E-permits” category to the City’s Parking webpage, promoted the program on the City’s social media platforms, and will be sending an E-mail blast announcing the commencement of the program. City and MPA staff will be going door-to-door of the adjacent businesses along N.W. 36th Street, N.W. 30th Terrace, and N.W. 109th Avenue to provide informational flyers on the Commercial Parking E-Permits. Additionally, City staff will be emailing the Downtown Doral Charter Upper School Head of School the enrollment information on the Student E-Permit in order to be distributed by the school via email to the students.

During the first two-week period, the Parking Enforcement Officers will not be citing E-permit holders for parking outside of the subjected zone they have applied for, instead they will be providing information on rules and regulations of the area.

The PWD will also provide detailed information of the E-Parking Permit Program to other departments such as Code Compliance, Licensing & Zoning, and Building, as well as Info Doral, to allow them to be prepared for any questions that they might receive while assisting the public.

The City Manager’s Office will continue to keep you informed along the way as the City expands the Parking Management Program. If you have any questions on this matter, please do not hesitate to contact the City Manager’s Office or Rita Carbonell, Assistant Public Works Director.

c: Carlos Arroyo, Public Works Director  
Rita Carbonell, Assistant Public Works Director